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May 15, 1945

Hr. D'Arcy M. Cashin 1227 Crest Drive Joplin, Missouri

Dear Mr. Cashin:

At the request of Mr. George R. Brown, I am sending you herewith a letter from Metals Reserve Company, dated May 10th, addressed to Mr. Brown, together with Operations Memorandum Mumber MRC 1 and MRC 2 referred to therein.

Give my regards to Mrs. Cashin. I had such a lovely time with her, Matalie and Frances, the night before she left for Joplin.

Sincerely.

Leonora Elliott, Secretary to Mr. George R. Brown

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BROWN SHIPBUILDING COMPANY

## METALS RESERVE COMPANY Washington, D. C.

May 10, 1943

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Mr George R. Brown Brown & Root, Inc P. O Box 5 Houston, Texas

Dear Mr Brown:

The enclosed operations memorandum is largely self-explanatory However, we want to point out that we have a substantial number of Agency Agreements and we have endeavored to include in one memorandum, the principal points involved in the majority of the cases.

As indicated in the memorandum, all provisions, therefore, are not applicable in every case. The terms of the agreement, the type of operation, and the size of the job to be done will determine which of the provisions are applicable.

We hope that the memorandum will answer many of the points about which there has been a substantial amount of correspondence from the various operating companies. The important thing, however, is that we have attempted to provide for the type of information that will keep us reasonably informed, and serve as a guide for agents in planning their operations and accomplishing maximum results.

In the event any requested report would be difficult to compile from your records, entail any duplication, or, in your opinion, would not help to accomplish the aforementioned purposes, we would appreciate your advising us.

We want to add that in requesting three copies of the information and reports, our purpose is to expedite consideration and action here.

Very truly yours,

/s/ S. H Petterson

S H. PETTERSON

Enclosures

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